

Susan Fields
Reg 4

Project Officer Invoice Approval

Instructions

1. Complete and return to the servicing finance office indicated below. This form is required for every invoice. **Submit only one invoice per form.**
2. Return the original copy; retain the yellow copy for your files.
3. Send either a completed form or an explanation for disapproval within _____ our receipt of invoice to assure

responsive payment processing to the contractor. If you cannot approve payment, or if you approve partial payment, return the invoice with a memorandum of explanation.

4. Dollar amounts distributed by account number must equal total amount to be paid.
5. You may attach invoices with specific account charging data instead of completing Part II of this form.

Part I. Identification

Servicing Finance Office:

US Environmental Protection Agency
Financial Management Division (MD-32)
Customer Assistance Unit
Research Triangle Park, NC 27711

Phone: Commercial (919) 541-1148; FTS 629-1148

Contractor

Contract Number

Invoice Number

Date of Invoice

Part II. Account Charging Instructions

[illegible]

Total Amount To Be Paid ☐ as invoiced ☐ partial payment

2

Incomplete and inaccurate data on this form will delay payment of the invoice.

Part III. Approval

I have determined that the above cited contract has commenced and the payment requested is commensurate with the contractor's level of progress on the contract.

- ☐ Goods or services have been delivered in full as requested by the contract to support this payment.
- ☐ Sufficient progress has been made by the contractor to support this progress payment as authorized by the contract.

Payment Document Requires Immediate Action

Project Officer's Name (Type or print legibly)

Project Officer's Signature

Date _____

Program Office and Mail Code

Office Telephone

E-Mail ID Number



11080006

SENDER: Complete Items 1 and 2 when additional services are desired, and complete Items 3 and 4.
Put your address in the "RETURN TO" Space on the reverse side. Failure to do this will prevent this card from being returned to you. The return receipt fee will provide you the name of the person delivered to and the date of delivery. For additional fees the following services are available. Consult postmaster for fees and check box(es) for additional service(s) requested.

1. ☒ Show to whom delivered, date, and addressee's address. 2. ☐ Restricted Delivery
↑(Extra charge)↑ ↑(Extra charge)↑

3. Article Addressed to:
Environmental Protection Agency
Financial Management Division
Contracts Financial Operations (MD-32)
Research Triangle Park, NC 27711

4. Article Number
P744 732 716 K2
if Service:
☒ Registered ☐ Insured
☒ Certified ☐ COD
press Mail
obtain signature of addressee or agent and **DATE DELIVERED.**

5. Signature — Addressee
X

6. Signature — Agent
X *[Signature]*

7. Date of Delivery
12-10-87

8. Addressee's Address (ONLY if requested and fee paid)
N7
7H

PS Form 3811, Mar. 1987 ★ U.S.G.P.O. 1987-178-268 DOMESTIC RETURN RECEIPT

P 744 732 716

RECEIPT FOR CERTIFIED MAIL
NO INSURANCE COVERAGE PROVIDED
NOT FOR INTERNATIONAL MAIL
(See Reverse)

| | |
|---------------------------------------------------------------|--------------------|
| Sent to | RTP |
| Street and No. | # 7C, K2, 2X |
| P.O., State and ZIP Code | 27, 98, |
| Postage | 87 ^s C3 |
| Certified Fee | 94, N7 |
| Special Delivery Fee | 7H |
| Restricted Delivery Fee | |
| Return Receipt showing to whom and Date Delivered | |
| Return Receipt showing to whom, Date, and Address of Delivery | |
| TOTAL Postage and Fees | \$ |
| Postmark or Date | DEC 03 1987 |

PS Form 3800, June 1985

INVOICE HAZTECH, INC.

5280 Panola Industrial Blvd.
Decatur, Georgia 30035-4013
(404) 981-9332

Please Mail Remittance to:
Haztech, Inc.
P.O. Box 65787
Charlotte, N.C. 28265
Please return one copy of invoice
with payment

| YOUR CONTRACT NO. | YOUR ORDER NO. | YOUR JOB NO. | INDIVIDUAL AUTHORIZING WORK | DATE | INVOICE NO. |
|-------------------|----------------|--------------|-----------------------------|------------------|-----------------------|
| 68-01-6859 | 6859-04-064 | | Fred Stroud | (11) 10/30/87 | N ^o A 2375 |

MAILING ADDRESS:

INVOICED AND CHARGED TO THE ACCOUNT OF:

EPA, Financial Management Division
Contracts, Financial Operations &
Information Section (MD 32)
Research Triangle Park, NC 27711

Terms: Net 7 Days

| OUR DEPT. NO. | OUR JOB NO. | JOB NAME OR SERVICE RENDERED |
|---------------|--------------|------------------------------|
| | 2321-85-0082 | Coal Tar Site |

Per Attached Schedule:

Current Charges This Invoice \$1,490.50

Prior Amounts Due 0.00

Total Now Due \$1,490.50

NOTE: EPA NUMBER IS "FINAL"

PROJECT MANAGER: 

CLIENT — WHITE • DUPLICATE — GREEN • JOB FILE — CANARY • OFFICE — PINK • ACCOUNTING — GOLDENROD

FORM #0006-12-85

HAZTECH, INC.
FINAL BILLING/COST SUMMARY
CONTRACT #63-01-6859
D.O. # 6859-04-064

JOB NAME: COAL TAR SITE
JOB NUMBER: 2321-85-0082

BILLING SUMMARY:

| DATE | INVOICE # | PERSONNEL | EQUIPMENT | MATERIALS | SUBCONTRACT | TOTAL |
|--------------|-----------|------------|------------|------------|-------------|-------------|
| 6/6/85 | A00453 | \$7,855.00 | \$7,546.75 | \$1,717.14 | \$74,808.07 | \$91,926.96 |
| 7/29/85 | A00501 | 0.00 | 0.00 | 0.00 | 3,443.32 | \$3,443.32 |
| TOTAL BILLED | | 7,855.00 | 7,546.75 | 1,717.14 | 78,251.39 | 95,370.28 |

PAYMENT RECEIVED 95,370.28

BALANCE DUE ON PREVIOUS INVOICES .00

| | | |
|-------------------------------|-----------|----------|
| COST SUBJECT TO HANDLING FEE: | | |
| 1984 COST AT 1.32% ADDITIONAL | 0.00 | 0.00 |
| 1985 COST AT 2.00% ADDITIONAL | 74,525.13 | 1,490.50 |
| 1986 COST AT 3.00% ADDITIONAL | 0.00 | 0.00 |

ADDITIONAL HANDLING FEE DUE 1,490.50

TOTAL AMOUNT THIS INVOICE \$1,490.50